

## **CONTRACT LABOR CATEGORIES AND QUALIFICATIONS**

All degrees shall be from an accredited college or university that is accredited by one of the agencies recognized by the Secretary of Education as a reliable authority concerning the quality of education or training offered by the institution of higher education, found at

[http://www2.ed.gov/admins/finaid/accred/accrediation\\_pg6.html](http://www2.ed.gov/admins/finaid/accred/accrediation_pg6.html).

### **Program Manager (Key Personnel)**

Education: Bachelor of Science (BS) or Bachelor of Arts (BA) degree in Business Administration, or a discipline relevant to the Statement of Work (SOW) for this effort to include, but not limited to, Business Management, Management Science, Program Management, Purchasing Management, Procurement/Acquisitions, Contracts Management, or Supply Chain and Logistics Management.

Experience: At least six (6) years of professional experience in the Department of Defense acquisition, and three (3) additional years of experience in support of Navy Acquisition management. Experience with aircraft systems, hardware and software, configuration control, test and evaluation, systems integration, and systems supportability. Experience in initiating and maintaining technical direction within broad program objectives directly related to aircraft systems, hardware and software, configuration control, test and evaluation, systems integration, and systems supportability. Knowledgeable of acquisition policies and procedures. Demonstrated knowledge of and experience with the requirements of the DOD 5000 series. Demonstrated ability to work with large and diverse teams and the ability to effectively provide guidance, direction, and supervision in all areas of contracted effort such as program management, systems engineering, major system acquisitions, and financial management.

Allowable Substitution: An Associate of Science (AS) or Associate of Art (AA) degree in a similar discipline and ten (10) years of experience may be substituted for a BA/BS degree with six (6) years of experience in the Defense acquisition, and three (3) years of experience in support of Navy Acquisition management.

### **Senior Acquisition Logistics Manager (Key Personnel)**

Education: BS or BA degree in Supply Chain and Logistics Management, or a discipline relevant to the Statement of Work (SOW) for this effort to include, but not limited to, Business Management, Management Science, Program Management, Purchasing Management, Procurement/Acquisitions, Contracts Management, or Supply Chain and Logistics Management.

**Experience:** At least eight (8) years of experience in acquisition and/or operational logistics support/maintenance engineering, plus three (3) years experience out of the last eight (8) years in Program Management. Experience must include four (4) years supervising/directing at least three (3) acquisition/operations logisticians in the performance of comprehensive analysis across the spectrum of ILS elements during a job assignment in or in support of an operational command; and four (4) years of specific experience in acquisition and/or operational logistics planning which demonstrates the ability to perform independent work to provide logistics and support system effectiveness analysis, studies and evaluations.

**Allowable Substitution:** A High School diploma or General Education Development High School Equivalency and twenty (20) years of experience in acquisition and/or operational logistics support/maintenance engineering may be substituted for a BA/BS degree with eight (8) years of experience.

### **Acquisition Logistics Manager**

**Education:** BS or BA degree in Supply Chain and Logistics Management, or a discipline relevant to the Statement of Work (SOW) for this effort to include, but not limited to, Business Management, Management Science, Program Management, Purchasing Management, Procurement/Acquisitions, Contracts Management, or Supply Chain and Logistics Management.

**Experience:** At least six (6) years in Acquisition Logistics Support/Maintenance Engineering and at least four (4) years experience in operations or maintenance of systems in the field.

**Allowable Substitution:** A High School diploma or General Education Development High School Equivalency and three (3) additional years of recent experience in acquisition or operational logistics may be substituted for a BA/BS degree with five (5) years of experience.

**Designation** as a Certified Professional Logistician (CPL) from the International Society of Logistics (SOLE) plus three (3) years of recent experience in Acquisition Logistics can be substituted for four (4) years experience in operations or maintenance of systems in the field.

### **Senior Operations Logistics Manager (Key Personnel)**

**Education:** BS or BA degree in Supply Chain and Logistics Management, or a discipline relevant to the Statement of Work (SOW) for this effort to include, but not limited to, Operations Management, Business Management, Management Science, Program Management, Purchasing Management, Procurement/Acquisitions, Contracts Management, or Supply Chain and Logistics Management.

**Experience:** At least ten (10) years experience in operational logistics/maintenance engineering. Four (4) years experience supervising and directing the activities of at least three (3) operational technicians in the performance of comprehensive analysis across the spectrum of ILS elements during a job assignment in an Operational Command or supporting an Operational Command. Four (4) years of operational (fleet support) logistics support experience. Four (4) years of specific experience in operational logistics planning and management which demonstrates the ability to perform independent work to provide logistics planning, scheduling, execution and support system effectiveness analysis, studies and evaluations in support of DoD weapons systems and equipment.

**Allowable Substitution:** A High School diploma or General Education Development High School Equivalency and five (5) additional years of recent experience in operational logistics support may be substituted for a BA/BS degree with ten (10) years of experience.

A MS or MA degree in a similar discipline or designation as a Certified Professional Logistician (CPL) from the International Society of Logistics (SOLE) can be substituted for two (2) years of logistics experience.

### **Logistician III**

**Education:** BS or BA degree in Supply Chain and Logistics Management, or a discipline relevant to the Statement of Work (SOW) for this effort to include, but not limited to, Operations Management, Business Management, Management Science, Program Management, Purchasing Management, Procurement/Acquisitions, Contracts Management, or Supply Chain and Logistics Management.

**Experience:** At least six (6) years of experience in defense life-cycle (acquisition) logistics.

**Allowable Substitution:** A High School diploma or General Education Development High School Equivalency and two (2) additional years of recent experience working in direct support of Defense life-cycle logistics may be substituted for a BS or BA degree with six (6) years of experience.

### **Logistician II**

**Education:** BS or BA degree in Supply Chain and Logistics Management, or a discipline relevant to the Statement of Work (SOW) for this effort to include, but not limited to, Business Management, Management Science, Program Management, Business Administration, Purchasing Management, or Logistics Management.

**Experience:** At least three (3) years of experience in defense life-cycle (acquisition) logistics.

**Allowable Substitution:** A High School diploma or General Education Development High School Equivalency and one (1) additional years of recent experience working in direct support of Defense life-cycle logistics may be substituted for a BS or BA degree with three (3) years of experience.

### **Logistician I**

**Education:** High School diploma or General Education Development High School Equivalency.

**Experience:** At least one (1) year of experience in defense life-cycle (acquisition) logistics support of electronic systems, to include logistics principles, practices, and processes.

### **Senior Logistics Analyst (Key Personnel)**

**Education:** BS or BA degree in Business Analysis, or a discipline relevant to the Statement of Work (SOW) for this effort to include, but not limited to, Supply Chain and Logistics Management, Business Management, Management Science, Operations Management, Purchasing Management, or Logistics Management.

**Experience:** At least ten (10) years experience in acquisition Level of Repair Analysis (LORA), Maintenance Planning, Logistics Support/Supportability Analysis, Operational Availability analysis, or resource requirements analysis related to in-service support of DoD weapons systems. Life Cycle Costing experience desired. Four (4) years experience supervising and directing at least three (3) logistics analysts in the performance of comprehensive analyses across the spectrum of ILS elements, during a job assignment in an Acquisition Command or supporting an acquisition command.

**Allowable Substitution:** A High School diploma or General Education Development High School Equivalency and five (5) additional years of acquisition or operational logistics management experience may be substituted for a BS or BA degree with ten (10) years of experience.

### **Logistics Analyst**

**Education:** BS or BA degree in Business Analysis, or a discipline relevant to the Statement of Work (SOW) for this effort to include, but not limited to, Supply Chain and Logistics Management, Business Management, Management Science, Operations Management, Purchasing Management, or Logistics Management.

Experience: At least six (6) years of experience in operational logistics support/maintenance engineering, or Demonstrated Master Logistician (DML) plus three (3) years of recent experience in acquisition logistics/maintenance engineering; three (3) years experience in technical analysis of operational ILS requirements; and three (3) years of specific experience in operational logistics planning. Preferred experience or education demonstrating ability to perform ILS studies, analysis, and evaluations in support of DoD weapons systems/equipment.

Allowable Substitution: A High School diploma or General Education Development High School Equivalency and five (5) additional years of acquisition or operational logistics management experience may be substituted for a BS or BA degree with six (6) years of experience.

An MS or MA degree may be substituted for two (2) years of operations logistics experience.

### **Logistics Analyst Junior**

Education: High School diploma or General Education Development High School Equivalency.

Experience: At least four (4) years of experience in conducting analytical studies applicable to ILS and demonstrated ability to conduct studies, analysis, or evaluations of DoD weapon Systems/equipment.

### **Senior Logistics Engineer (Key Personnel)**

Education: Master of Science (MS) or Master of Arts (MA) degree in engineering, logistics, physics, mathematics, or science.

Experience: At least ten (10) years of experience in an engineering or logistics position, three (3) of which must be directly related to Naval systems. Demonstrated knowledge in area of engineering or logistics expertise.

Allowable Substitution: A BS or BA degree in engineering, logistics, physics, mathematics, or science with 14 years of experience in an engineering or logistics position may be substituted for the MS or MA degree with 10 years of experience.

**Engineer/Scientist II**

Education: BS or BA degree in an engineering or science field

Experience: At least three (3) years of experience in in any engineering or science field.

**Clerk Typist –**

Education: High School diploma or General Education Development High School Equivalency.

Experience: At least one (1) year of clerical, secretarial, or office work experience; ability to type at least 40 words per minute.

**Computer Operator II – Level II: Government and Contractor Sites in Florida**

Education: High School diploma, General Education Development High School Equivalency, or vocational training in operating computers.

Experience: At least two (2) years of experience as a paid computer operator.

**Data Entry Operator II – Level II: Government and Contractor Sites in Florida**

Education: High School diploma, General Education Development High School Equivalency, or vocational training in data entry.

Experience: At least two (2) years of paid experience performing data entry duties on electronic databases.